

MULTIFACTOR AUTHENTICATION

Beginning on August 28, 2023, Multifactor Authentication (MFA) will be required to login to IPP. MFA strengthens account security by requiring two factors to confirm logging with user identity. These factors usually include:

- **Something you know** - A username and password, for example, plus
- **Something you own** - Like a smartphone, tablet, mobile app, or a security key

IPP is partnering with a third-party credential service provider (CSP), ID.me, to enable MFA. Users will be required to verify their identity through the CSP before accessing IPP.

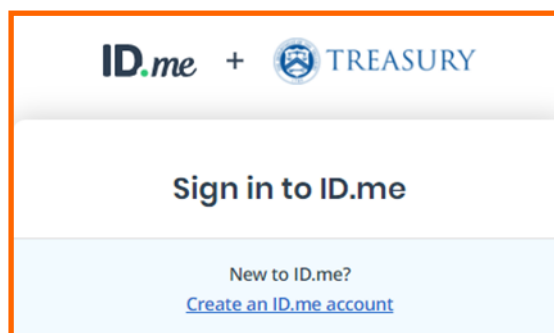
How MFA Changes Logging in to IPP

The current IPP login page will be replaced by a new Credential Service Provider (CSP) selection page as shown below. All users will have to create a new or use an existing ID.me account.

CREATING AN ID.ME ACCOUNT

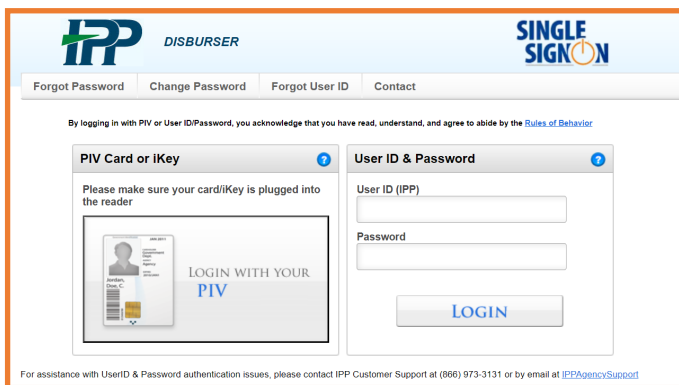
Click “ID.me” on the IPP CSP selection page. This will send you to the ID.me login page. If you do not have an existing ID.me account and would like to create one, then review the requirements and steps [here](#) before you click “Create an ID.me account” on the ID.me login page.

Note: If an existing ID.me account will be used, users must ensure that their IPP account email address is added to the account as the primary email address.

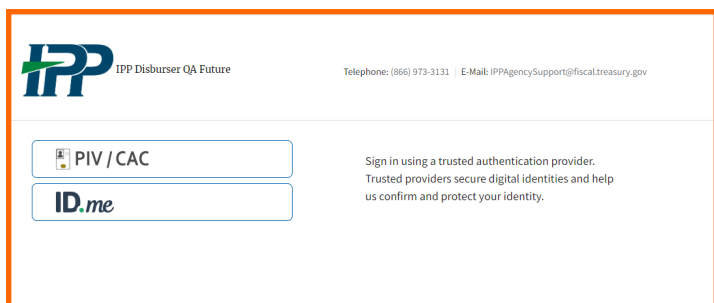


IPP NON-PIV AGENCY MFA DROP-IN SESSION

Drop-in session for non-PIV agency administrators will be held on July 27 at 2:30 PM EDT. This will allow agency administrators the opportunity to discuss questions with the IPP Outreach team. Additional drop-in sessions for agency users can be requested by contacting your agency support team member.



Current IPP Login Page



New IPP Login Page

SUPPORT RESOURCES

ID.me Help Center

For assistance with creating or maintaining your ID.me account, please access the [ID.me Help Center](#).

FAQ

What is ID.me?

ID.me, a certified commercial identity provider, provides secure identity verification services. Treasury partners with ID.me to make sure you are you – and not someone pretending to be you – when you request access to Treasury programs like IPP.

Why is the Invoice Processing Platform (IPP) using ID.me?

ID.me uses two-factor authentication, and stronger passwords, that meet new [National Institute of Standards of Technology \(NIST\) requirements](#) for secure identity validation and verification. By using ID.me, you will get an extra layer of security to help protect your IPP account against password compromises.

What will happen to my IPP account?

Nothing will happen to the information stored in your IPP account. You will keep all your data and still be able to accomplish everything you can do today.

Once you set up an account with ID.me, we'll link it back to your IPP account. You will continue to visit www.ipp.for.fiscal.treasury.gov/ to access your account. The only difference is you will use your ID.me email address, password, and a one-time security code to sign into IPP.

What do I need to create an ID.me account?

Users will be required to enroll in ID.me with a *one-time* submission of unique identifiers and photo/ video proof for identity verification and authentication. You will need:

- Email Address
- **Photo identification:** Driver's license, State ID, Passport, or Passport Card.
- A computer or cell phone with access to the internet and a front-facing camera
- Full legal name

For assistance with creating an ID.me account please review the requirements and steps in [Creating your ID.me account](#).

What email address do I use to create an ID.me account?

Use your IPP account email address, so we can automatically link your IPP account to your ID.me account. If you use a different email address, we will not be able to link your account.

This process only works if the ID.me email address in the sign-in process is the same as your IPP account email address.

For **ID.me**, the primary email address in your existing ID.me account **must** match the email address in your IPP account. Please follow the instructions in ["Changing your primary email address"](#) to update the primary email address in your ID.me account.

I have an existing ID.me with my personal email address. Can I use the existing account, or should I register for a new one with my work email address?

You can only have one ID.me account. If you have an existing ID.me account, the primary email address in that account must match the email address in your IPP account. Please follow the instructions in ["Changing your primary email address"](#) to update the primary email address in your ID.me account.

FAQ

Can I use a different email address from my IPP account email address, when setting up my ID.me account?

When you first create your ID.me account, you must use the same email address you currently use for signing-in to IPP. This will then automatically link your IPP account information to your new ID.me account.

Can I share an ID.me account and profile with another person within my organization?

No, you cannot share an ID.me account and profile with another person or use a group email address to create a new account. Each user must create an ID.me account and go through an identity verification process to get access to IPP.

What happens if I choose not to verify my identity through ID.me?

If you choose not to verify your identity through ID.me, you will not be able to sign-in to IPP after August 28, 2023.

Can I use my old username and password to sign into IPP?

After August 28, 2023, you will not be able to use your old IPP username and password to sign-in to IPP. You will require an ID.me account to access IPP.

Can I create an account with ID.me prior to the MFA implementation for IPP?

Yes, you may create an account with ID.me prior to the MFA implementation for IPP. However, you will not be able to sign-in to IPP using that account until August 28, 2023, when the necessary software upgrades to enable MFA will be deployed.

Additionally, in accordance with [National Institute of Standards and Technology \(NIST\)](#) standards for secure identity validation and verification, the Department of Treasury requires a one-time user identity verification during account setup, which may not be available if you create your account directly with ID.me prior to August 28, 2023. In this instance, you will be asked to go through an identity verification process the first time you sign-in to IPP or another Treasury program using your ID.me email and password.

Please reference the question on page two, **“What do I need to create an ID.me account?”** for more information.