

WHO'S USING IPP?

There are **81** federal entities using IPP and an additional **21** have selected IPP. Over **108,000** vendors are enrolled in IPP.

For a growing list of agencies using IPP, please visit www.ipp.gov.

“IPP has streamlined and standardized the DOI’s invoicing process.”

– Becky Reilly, IPP Project Lead,
Department of the Interior

HOW DOES IPP DIFFER FROM OTHER ELECTRONIC INVOICING SYSTEMS?

- It's provided at no charge to federal agencies and their vendors.
- It's specifically designed for federal agencies with their input and tailored to government processes.
- It's part of the Office of Management and Budget's Shared First Initiative.
- It's supported by the Treasury Department, which oversees all IPP enhancements and upgrades.
- It interfaces with all major financial systems via bulk file exchange.
- It provides a secure, independent platform with standard processes to efficiently manage invoices.
- It provides detailed remittance and Treasury offset information, making it easier for vendors to match payments to individual invoices.
- It provides one service that allows vendors to transact with multiple federal agencies.

“The support team has been outstanding. They’ve bent over backwards to help us.”

– Bob Deans, Manager of Financial Systems, Bureau of Engraving and Printing



ARE YOU STILL PROCESSING PAPER INVOICES?

Don't waste another minute chasing paper. Adopt IPP!

For more information, visit www.ipp.gov.



There's a better way.

The Invoice Processing Platform (IPP):

- Saves taxpayer dollars through more efficient invoice processing.
- Improves your financial management.
- Makes it easier to do business with government.



“Using IPP is like moving from paper checks to online banking—federal agencies can pay invoices faster using fewer resources.”

– Sheryl Morrow, Commissioner, Bureau of the Fiscal Service
U.S. Department of the Treasury

The Invoice Processing Platform (IPP) is a U.S. Treasury service that more efficiently manages government invoicing from purchase order (PO) through payment notification, at no charge to federal agencies and their vendors.

WHY ADOPT IPP?

It saves time and money. With more efficient invoice processing, federal agencies can avoid Prompt Payment penalties while automating invoice receipt, validation and approval workflows. Vendors can manage their receivables more easily using one service to transact with multiple agencies.

It improves financial management. IPP manages government invoices with increased controls and supports paperwork reduction initiatives. In addition to reducing overbilling, IPP also partners with Treasury’s Do Not Pay business center to help prevent, reduce and stop improper payments.

It makes it easier for vendors to do business with government. IPP is configurable to support agency business rules and complements agencies’ existing systems. It also provides a consolidated view of all transaction data—from PO to payment—in one place.

OTHER KEY BENEFITS

One federal agency reduced the cost of processing undisputed and disputed invoices by 54 percent and 43 percent, respectively. The Treasury Department estimates that by adopting IPP, the federal government can reduce the cost of entering invoices and responding to invoice inquiries by \$450 million annually.

IPP reliably supports high transaction volumes—**In 2016, IPP provided notification of five million payments and processed nearly 423,000 invoices.**

IPP provides a secure platform for federal agencies and vendors to efficiently manage invoices outside agencies’ core financial systems.

HOW CAN IPP SIMPLIFY INVOICING?

IPP offers four modules federal agencies can adopt together, alone or in phases to achieve more efficient invoice processing:

- 1. Purchase Orders.** IPP uploads POs from agency’s business systems, notify vendors when they post a new PO and give vendors online access to POs, which results in greater visibility into all transaction data and documents associated with a PO.
- 2. Invoices.** IPP gives vendors multiple ways to submit invoices, such as by pre-populating invoices with data from POs within the system, creating invoices online without a PO or using electronic file submission. IPP then screens vendor invoices against agency business rules, automatically flagging any areas that do not comply for vendors to correct.
- 3. Workflow.** IPP automates and supports a sophisticated invoice approval process by offering multiple approval steps and options to delegate, reassign or escalate an invoice if it is not processed promptly.
- 4. Payment Notification.** Vendors can go online to check payment status, or choose to receive e-mails with a simple notification of payment or detailed remittance information. This service reduces payment status inquiries and enables vendors to more easily manage their receivables and match payments to specific invoices.

WHAT SUPPORT SERVICES ARE AVAILABLE?

The IPP team offers the following support services at no charge:

- Agency implementation, project management and training
- Customer service/help desk for agencies and their vendors
- Application upgrades and enhancements
- Vendor outreach, analysis, enrollment and management
- Business process analysis
- Secure hosting by Treasury with disaster recovery

WHAT ARE THE KEY IMPLEMENTATION STEPS?

FEDERAL AGENCIES

1. Schedule an initial consultation and complete an Agency Implementation Survey.
2. Sign an Agency Participation Agreement.
3. Establish a project team.
4. Conduct a kick-off meeting.
5. Begin project discovery and planning.
6. Select IPP modules.
7. Configure modules and implement interfaces.
8. Conduct quality assurance and user acceptance testing.
9. Invite vendors to enroll.
10. Go live!

VENDORS

1. Receive an invitation to enroll from a federal agency.
2. Complete online enrollment.
3. Start transacting via IPP.

It’s easy to adopt IPP.
For more information, visit
www.ipp.gov.

